

**KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD**

**ADMINISTRATIVE REGULATIONS**

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**Section: Educational Services**

**• Programs and Curriculum**

**Regulation Code: ES-3.12.2**

**Regulation: PRIOR LEARNING ASSESSMENT AND RECOGNITION (PLAR) – MATURE STUDENTS**

**Policy Code Reference: ES-3.12**

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This administrative regulation is written in accordance with the guiding principles in Board Policy No. ES-3.12, Prior Learning Assessment and Recognition (PLAR).

**1. Applicability**

The Prior Learning Assessment and Recognition (PLAR) requirements set out herein

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Prior Learning Assessment and Recognition (PLAR) is the formal evaluation and credit-

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2.4.3 they may take the course. Mature students will earn a minimum of 4 final Grade 11 and 12 credits by taking the necessary courses at a secondary school, through correspondence, or through any of the alternative ways described in section 7.2.5.2 of OS. Mature students who have previously accumulated 26 or more credits towards the diploma must successfully complete the required number of courses to bring their total number of credits up to 30 before they will be eligible to receive the OSSD.

2.4.4 at the discretion of the principal, mature students who present evidence of a completed post secondary diploma and/or degree from an accredited Canadian post secondary institution may qualify for the OSSD under Ontario Schools by completing a minimum of one Grade 11 or Grade 12 credit.

2.5 There will be no fees charged to mature students who undergo the challenge or equivalency process. Ontario Regulation 285 (Continuing Education) under the Education Act does not permit publicly funded school boards to charge fees for continuing education credit courses.

### **3. The Equivalency Process**

#### **3.1 Grade 9 and 10 Credits**

3.1.1 Up to 16 Grade 9 and 10 credits may be granted to a mature student at the discretion of the principal following individual assessment. These Grade 9 and 10 credits must mngoo.3 (on )TJ iro

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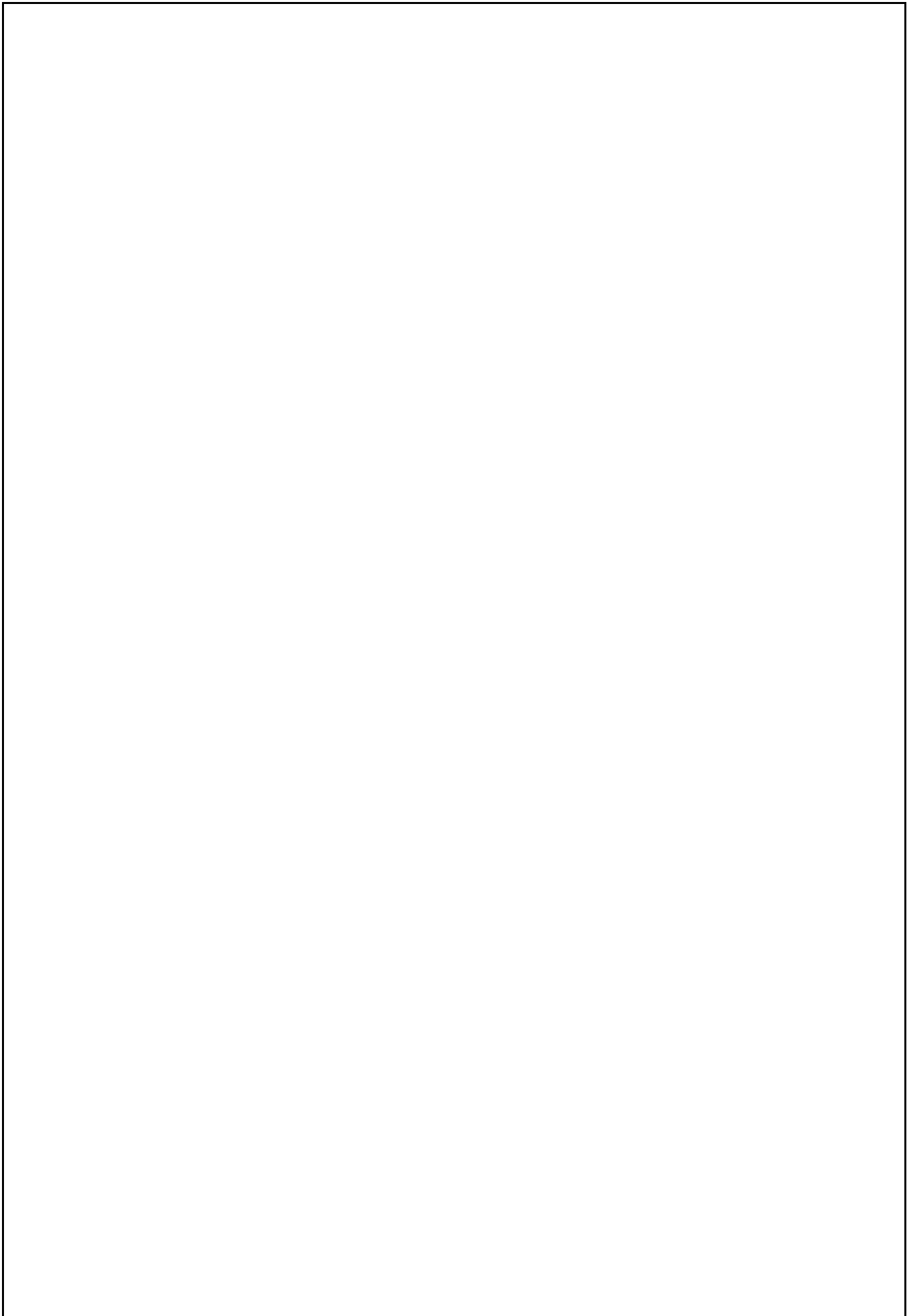
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3.1.3 Each mature student who has evidence of \_\_\_\_\_ of the first two years of secondary school in the Ontario education system – or in an education system outside Ontario or Canada that is comparable to the Ontario system – will be required to successfully complete an individual assessment in English, mathematics, science, and Canadian history and Canadian geography in order to earn the credits requireq



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- 4.1.3 Mature students may challenge for credit for a course only if they can provide reasonable evidence to the principal that they would be likely to be successful in the challenge process, in accordance with criteria established by the Ministry in OS, section 7.2.5, and in Policy/Program Memorandum No. 132, Prior Learning Assessment and Recognition (PLAR) for Mature Students: Implementation in Ontario Secondary Schools, and with policies and procedures established by the Board. In cases where a mature student disagrees with the decision of the principal about whether or not the student should challenge for credit, the mature student may ask the appropriate supervisory officer to review the matter.
- 4.1.4 Mature students may use certificates or other records of accomplishment earned outside Ontario classrooms as reasonable evidence of eligibility to challenge for credit for a related course within the Ontario curriculum, if they wish to earn credit for the course without taking the course. Students with music certificates that are accepted for credits in Ontario Schools, Music Certificates Accepted for Credits, are not required to challenge for credit for the appropriate music courses, but are granted credits in accordance with Ontario Schools.
- 4.1.5 A mature student must challenge for credit for an entire course, whether it is a full-credit or a partial-credit course.
- 4.1.6 Credit will be granted only for the specific course for which the student has successfully challenged for credit.
- 4.1.7 Principals may grant half-credits to mature students who successfully challenge for credit for specific half-credit courses.
- 4.1.8 A student cannot be granted credits through the challenge process for any of the following courses:

4.1.8.1 a course for which



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6.1.4 determine, in the absence of transcripts, the number of Grade 9 and 10 credits to be granted following an individual assessment;

6.1.5 record any Grade 9 and 10 credits granted on the appropriate form.

### **6.2 Grade 11 and 12 Credits**

The principal will:

6.2.1 ensure that every prospective applicant mature student is informed about policies and procedures related to the equivalency process for mature students, including policies on and procedures for recording Grade 11 and 12 results in the Ontario Student Record (OSR) and the Ontario Education Record (OER).

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- 7.1.2 ensure that every prospective applicant is informed about policies and procedures related to challenging for credit, including policies on and procedures for recording results in the Ontario Student Record and on the Ontario Student Transcript;
- 7.1.3 ensure that every prospective applicant is provided with an application form as well as materials that indicate what is expected in the Grade 11 and 12 courses (i.e., the curriculum expectations) for which the student wishes to challenge for credit;
- 7.1.4 evaluate each application in consultation with the student and appropriate school staff (i.e., subject teachers) to determine whether reasonable evidence for success exists and whether the challenge should occur;
- 7.1.5 determine whether the student should challenge for credit for a specific full- or half-credit course;
- 7.1.6 develop formal tests and other assessment strategies;
- 7.1.7 conduct the assessments (i.e., the use of formal tests and of other appropriate assessment strategies);
- 7.1.8 evaluate and report on the student's performance.

Note: Principals must ensure that only teachers certified by the Ontario College of Teachers conduct the PLAR challenge process.

### **8. Assessment and Evaluation**

Assessment and evaluation through the PLAR process will be based on the curriculum expectations and the achievement charts in the Ontario curriculum policy documents. Assessment and evaluation must be based on all the strands in a course and on all categories of knowledge and skills and the descriptions of achievement levels given in the achievement chart that appears in the curriculum policy document for the discipline. A student's level of achievement will be recorded as a percentage grade on the OST in the same way as achievement in other courses.

- 8.1 Assessment and evaluation strategies for the challenge process must include formal assessments (70 per cent of the final mark) and a variety of other assessment strategies appropriate for the particular course (30 per cent of the final mark). The formal assessments must have a balance between written work and practical demonstration that is appropriate for the subject/discipline. Other

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assessment strategies may include evaluation of written assignments, demonstrations/ performances, laboratory work, and quizzes, and observation of student work. The principal is responsible for developing and administering the formal tests and for determining which assessment strategies are most appropriate for each course for which a student is challenging for credit.

### **9. Record Keeping**

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- The notation "Equivalent Credits" in the "Course Title" column, and the code "PLE" in the "Course Code" column.
- The total number of equivalent credits (up to 16) in the

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9.3.1.1 For challenges for credit for Grade 11 or 12 courses, the student's passing percentage grade, failing percentage grade, or withdrawal from the challenge process must be entered on the appropriate tracking record form(s).

9.3.2 The following entries must be made on the mature student's OST:

9.3.2.1 For challenges for credit for Grade 11 and 12 courses, passing and failing percentage grades will be entered on the student's OST. No notation will be entered on the OST if the student withdraws from the challenge process. See The Ontario Student Transcript (OST): Manual, 2013, pages 16-18, for additional information.

Process information is provided in Appendix A – Diploma Requirements for Mature Students.

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Established: February 26, 2009

Revised/Reviewed: May 28, 2015  
January 20, 2020  
June 20, 2022