

4. RESPONSIBILITY

The Communications and Corporate Affairs area is responsible for the guidelines and directives within this administrative regulation.

5.3 Meeting Agendas

Committee meeting agendas will be developed collaboratively by the Parent Involvement Committee Chairperson and the Director of Education or designate.

5.4 Decision Making

The committee shall generally conduct its business on a consensus model of decision making, with related Board policy or Robert’s Rules of Order serving as secondary references.

5.5 Financial Motions

Notwithstanding Item 5.4 Decision Making, motions affecting allocation or dispersal of committee funds should be made formally, and seconded, prior to voting of the committee.

5.6 Community Representatives

The committee will seek to have one community representative from each region of the Board (up to three) who is not a parent or employee of the Board. In the event of interest from more than one candidate per region, lots will be drawn to award positions on the committee.

Priority will be given to allow for new, or rotating, community representatives on an annual basis.

6. RELATED POLICIES, ADMINISTRATIVE REGULATIONS OR PROCEDURAL DOCUMENTS

Board Policies:
[B-7.3, Parent Involvement Committee](#)

7. REFERENCE DOCUMENTS

Legislation:
[Ontario Regulation 612/00: School Councils and Parent Involvement Committees](#)
[Ontario Regulation 330/10: School Councils \(s. 6\)](#)